

**Discovery Community School
Steering Meeting Minutes
April 8, 2010
Location: Library**

Start: 6:30pm

Members Present: Stella, Pete, Jill, Shelley, Pauline, Diane, Mark, and Cameron

Teacher's Report

- Diane reported that the teachers have been trained on online grading system. Parents will not have access to it yet. It is going well and the 3 teachers are enjoying it. Parents will access to it in Fall 2010.
- Advantages: The program should be calculating scores as the quarter progresses.
- June report cards will be a printed paper copy. Starting in the 2010-2011 school year scores will be all online.

Treasurer's Report

- No money in the DCS savings account has been transferred into the checking account for the 2009-2010 school year.
- Spring Camp registrations are coming in.
- Dawn submitted the following proposal for new desks for the teacher's and Janet. See proposal below. This was approved at Steering and will be presented at the next Community Meeting by Dawn:

Proposal for Surplus Funds

Discovery Community School is fortunate to have surplus funds available from prior years. The Steering Committee has decided to solicit ideas from the DCS Community for projects or purchases that will benefit the school. All ideas will be reviewed by the Steering Committee, who will decide on which proposals to bring to a Community vote.

Discovery Community School Mission Statement:

"As a community, we strive to educate the whole child in a cooperate effort that respects and responds to each child's needs and abilities. We do this through developmentally appropriate curriculum, active parent participation, and a world view that emphasizes community and lifelong learning."

Needs Statement: *What need exists that will be filled by this purchase/ project?*

Staff needs adequate desk area. The old desks that each of them has not been made for computer use, the chairs old, and neither are ergonomically correct.

Purchase/Project Description:

Purchase four desks and chairs for the staff that have adequate storage, are ergonomically correct, and will last for the school until the rebuild.

How would the purchase/project affect learning? What curriculum is impacted?

When are teachers have desks that are comfortable to work at they will be able to get more work done in the time they are there. These will also prevent repetitive stress injuries to staff. I must say that having typed for less than 30 minutes at one of the current workstations was enough to give me pain in my wrist that I would have complained to my employer about.

Number of Students Impacted & Which Student Group: *examples: Middles, all DCS, students needing math help*

The entire staff is affected.

Purchase/Project Timeline:

Purchase and assemble the desks and chairs over the summer to be ready for the new school year.

Budget: *specify and include one-time, as well as on-going expenses, such as maintenance fees*

\$3,000 one time – budgeting \$750 per desk & chair set

Who would manage the purchase/project? Parent Volunteer – Dawn G.

Proposal Submitted by: Dawn Grant

If submitted by someone other than a teacher, has the proposal been discussed with a teacher?

Yes – it has been discussed and all purchases will be decided by the staff, within the budget.

Principal's Report

- Mark reported that the "Ed Specs" for all the schools that were proposed in 2006 are included in the rebuild. This means that DCS is legally bound to stay on the current Sandburg Campus.
- Construction is going forward. Parents and teachers are involved in the design team. Jill and Diane will be representing DCS on the committee.
- "NAC" Architects have been hired. They are the firm that designed Kirkland Jr. High and Lakeview Elementary.

Volunteer Report

- Jill reported for Kim.
- More volunteers are needed for Friday Specials.
- There will be no Friday Specials the first week of April due to an assembly.
- Friday Specials will start on April 16, 2010.

PTSA

- Mark reported for Angela.
- Carnival will be April 30.
- Board Member still needed for PTSA.
- A discussion was had about finding a balance between the time commitments between DCS vs. Sandburg and the PTSA.

Facilities

- Earth Day Weed Meet – April 25

Finance/Grants

- Cameron reported that the teachers need to turn in a report/follow up to LWS Foundation regarding the V-Math grant.

Community Outreach

- DCS received a thank you letter from the Homeless Shelter that the kids packed and sent lunches to.

Community Building

- Pauline reported that the new family process is starting with invitations to the last community meeting and the summer picnic. Janet will send out the letters to the new families.
- Pauline will be stepping down from this position effective next year.
- Graduation Ceremony - \$150.00 budgeted for gifts for the families. 6th grade parents are planning the 6th grade after party. There is money budgeted for it.

Communications

- Nothing to report

Enrichment

- Friday Specials starting April 16, 2010

Elections

- All nominees are set. Written ballots will be available at the April Community Meeting.
- Nominations are open until April 16, 2010.

New Business

- Jill attended the Cambridge Information Night at Juanita HS on April 7, 2010.

ADJOURN: 7:45